

**Work Session Meeting Minutes
May 21, 2019**

A work session of the Hulmeville Borough Council was held on the above date at the Borough Hall, 321 Main Street.

Councilmembers Present: Thomas Wheeler, President, Dan Mandolesi Vice President, Judy Coleman, Doug Harris, Sarah Omietanski, Jr. Council Person, and Doug Edge.

Councilmember's Absent: Nick Lodise

Councilmember's Late to Arrive: Mayor Mahon and Ed Preston

Other's in Attendance: Solicitor Robert DeBias, Secretary Dorothy Omietanski and Fire Marshal Bill Wheeler.

Call to Order: Mr. Wheeler called the meeting to order at 7:37 pm; all those present joined in the Pledge of Allegiance.

Note Ed Preston arrived 7:50pm

Solicitor Report:

- Main Street Sidewalk and Inlet Project – The bids were advertised in the Courier and are due by May 28th when they will be opened at Borough Hall at 11am. The bids are being sent electronically to PennBid.
- Lateral Inspections – Mr. Ludwig distributed a letter to all of council regarding the lateral inspection program they will need to implement in the Borough. The flow of water through the sewer system is extremely high. Mr. Ludwig is looking into past records to see how the amounts compare to current flows. Mr. Wheeler believes the Borough should question the meters recording the data. The amounts being reported are extremely high. Fire Marshal Wheeler suggested that the Authority purchases its own meter to see if it records the same amounts.
- Peace Valley – Mr. DeBias submitted a payment request to the RDA for Peace Valley and William Penn Fire Company. Mr. DeBias requested that Ms. Omietanski inform him when we receive the check from the RDA. Ms. Omietanski confirmed that the Borough did receive payment from the RDA for the radios just today.

Jr. Council Person: no report

Borough Property: no report

Correspondence:

- Bathroom Supplies – Ms. Omietanski explained to council that the previous cleaning service provided the Borough with toilet paper, hand towels and trash can liners. We have a new cleaning service that has provided prices for the same products. Ms. Omietanski will compare the prices, and if they are similar, she will proceed with having the new service provide the same items.

New Business:

- Street Sweeping – Mr. Wheeler would like to schedule the streets to be swept on Thursday in preparation for the parade.

Motion made by Ms. Coleman seconded by Mr. Harris to approve the expenditure for street sweeping by Riley Street Sweepers not to exceed \$1,200; motion passed with all in favor 4-0-0.

- Dog – Mr. Mandolesi saw a white dog loose on Michelle Court and made the police aware in case it becomes more than a one-time occurrence.

Old Business:

- Woodruff – Mr. and Mrs. Woodruff has appealed the ruling at district court county court in Doylestown. The case is scheduled for June 7 at 9am. Mr. Wheeler and Mr. DeBias will be in attendance. The Borough will be represented by the District Attorney, and Mr. Wheeler will be the Borough's witness, and authorized representative as Code Enforcement Officer.
- Parade – Mr. Preston requested everyone participating in the parade to please arrive by 8:15am.
- Software – Bill and Tom Wheeler met with Inverse Paradox regarding developing software for the Borough. They showed Mr. Harner what other companies had offered. He reviewed the information and submitted a very general proposal. Mr. Harner anticipated a one-time development cost of \$15,000 and an annual maintenance and hosting fee of \$2,100. If the Borough chooses, it can add other boroughs to the project for additional estimated \$5,000 per borough and then divide the cost evenly. Mr. Harner will develop a standalone site that can have a link from our website for residential use. Fire Marshal Wheeler would like the data to be able to be organized by address as well as parcel number. The software Mr. Harner will be using is Word Press, which is a very common program that could be easily supported by another company should Inverse Paradox go out of business.

Note Mayor Mahon arrived at 8:30pm

Council needs to have a serious discussion regarding exactly what they want the system to track and to do. Every committee should put together a list of things it needs, and documents it uses. Mr. Edge pointed out the government agencies do have access to more detailed mapping. He also recommended as many pull downs as possible to help keep the data standardized, so everyone can find information easily. Mr. Wheeler will invite Mr. Harner to attend the next work session so council can ask questions.

There being no further official business the meeting was adjourned at 9:00pm; motion made by Mr. Edge and seconded by Mr. Mandolesi; carried 6-0-0.

Respectfully Submitted

Dorothy Omietanski
Hulmeville Borough Secretary